

Beamsley Trust Application Form for Referring Organisations & Agencies

Thank you for helping the Beamsley Trust to identify individuals in need.
Please read the guidelines carefully before completing this form in black ink. Please ensure you answer all the questions so that your application is not rejected.
This Form Requires a Signature - please either add an electronic signature or post the signature sheet to us.
If you need any help, please contact: enquiries@craventrust.org.uk or call 07954 803327

Section I – Referring Organisation Details

Organisation Name

Organisation Address

Postcode

Telephone

Mobile

Email

Web Site

Contact Name

Contact Address (If Different)

Postcode

Telephone

Mobile

Email

Best Time to Contact

Yes No

Is your organisation VAT Registered?

☐
☐

How much are you applying for on behalf of your client?

£

Has your client applied for assistance elsewhere? (Y/N) please delete as appropriate and give details if Y:

How soon will the grant be spent? (Please tick)

In less than 3 months

☐

3 to 6 months

☐

6 to 9 months

☐

9 to 12 months

☐

Section 2 – Your Client's Situation

Briefly describe your client's situation and what led to it.

Section 3 – The Grant

Please outline what the grant is for and why they need it.

Section 4 – Financial Circumstances

Please explain your client's financial circumstances, including income, any benefits received and whether they have savings or family who could fund the request.

Section 5 – Long Term Support

Please briefly outline your long-term support plan for the client and how our grant will help.

Section 6 – Signatures – Referrer and Individual Required

Signature of Referrer Contact:

Full Name

Signature

Date

Signature of Individual Contact(s):

Full Name & Postcode

Signature

Date

Full Name & Postcode

Signature

Date

Full Name & Postcode

Signature

Date

PLEASE RETURN YOUR APPLICATION AND ATTACHMENTS, PREFERABLY IN ELECTRONIC FORM VIA EMAIL TO enquiries@craventrust.org.uk OR VIA POST TO:

Heather Murdoch
Administrator
The Craven Trust
c/o 18 Oakburn Road
ILKLEY
LS22 9NN

Please email our Administrator to inform that an application has been posted.